



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, January 24, 2022

Spring Grove Area Middle School / LGI Room 242 (Door #15)

244 Old Hanover Road, Spring Grove, PA 17362

I. Call To OrderMRS. RACHEL ROHRBAUGH

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - January 10, 2022, for Negotiations, Legal, and Real Estate

II. Superintendent's Update

III. Welcome Visitors: Formal and Informal requests to address the Board

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Jerry Mascaro, Spring Grove Music Boosters

IV. Board and Administration Response to Public Comment

V. Superintendent's Report DR. GEORGE W. IOANNIDIS

VI. Student Representative's Report.....MISS PAIGE LITTLE

VII. Correspondence.....MRS. RACHEL ROHRBAUGH

VIII. Legislative Update..... DR. GEORGE W. IOANNIDIS

IX. York County School of Technology.....MR. DAVE TRETTEL

X. York Adams Academy..... MRS. KAREN BAUM

XI. Lincoln Intermediate Unit #12.....MR. DOUG WHITE

XII. Special Committee Reports (as needed)

- Athletics and Music – Jeff Laux, Student Athletic Coordinator

XIII. Approval of Minutes: (motion and second needed, voice vote)

- December 6, 2021 – Voting / Reorganization Meeting
- January 10, 2022 – Voting Meeting
- January 10, 2022 – Directors' Study Forum



XIV. **Treasurer's Report** (*motion and second needed, roll call vote*).....MR. DOUG WHITE

- Month ending November 30, 2021
- Month ending December 31, 2021

XV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance.....MR. DOUG WHITE
- Buildings and Grounds ***For Information Only***

- **MANAGEMENT REPORTS**

- Policy MRS. KAREN BAUM
- Personnel..... MR. DOUG STEIN

- **PROGRAM REPORTS**

- CurriculumMRS. NICOLE WILSON

XVI. **Adjournment** (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING Nov 30, 2021

GENERAL FUND - CHECKING

Balance 10/31/2021		\$	31,728,279.49		\$	31,728,279.49
Receipts						
	Total Receipts (as per attached)	\$	4,396,527.47			
	Cleared Deposits (Including Prior Months)			\$	4,396,527.47	\$ 4,396,527.47
Expenditures						
	Paid bills through end of month	\$	4,914,226.90			
	Voided Checks	\$	748.00			
		\$	4,914,974.90			
	Cleared Expenses (Including Prior Months)			\$	7,158,058.54	\$ 7,158,058.54
Balance 11/30/2021						
	ACNB (.95%)					\$ 28,966,748.42

GENERAL FUND - INVESTMENTS

Balance 11/30/2021						
	PLGIT Plus (.02%)	\$	1,738.60			
	PSDLAF - Max (.01%)	\$	6,061,064.79			
	PSDLAF - Full Flex Pool (.02%)	\$	3,001,023.32			
	PSDLAF TOTAL	\$	9,062,088.11			
	INVESTMENT TOTAL			\$	9,063,826.71	\$ 9,063,826.71
GENERAL FUND - TOTAL						\$ 38,030,575.13

NUTRITION SERVICES FUND

Balance 10/31/2021		\$	374,898.85		\$	374,898.85
Receipts						
	Total Receipts (as per attached)	\$	436,428.51			
	Cleared Deposits (Including Prior Months)			\$	436,585.15	\$ 436,585.15
Expenditures						
	Paid bills through end of month	\$	161,285.14			
	Voided Checks	\$	518.83			
		\$	161,803.97			
	Cleared Expenses (Including Prior Months)			\$	161,285.14	\$ 161,285.14
Balance 11/30/2021						
	ACNB (.95%)					\$ 650,198.86
NUTRITION SERVICES FUND TOTAL						\$ 650,198.86

CAPITAL RESERVE FUND

Balance 10/31/2021		\$	559,550.90		\$	559,550.90
Receipts						
	Total receipts	\$	500,000.00			
	Interest			\$	351.35	
	Cleared Deposits (Including Prior Months)			\$	500,000.00	\$ 500,351.35
Expenditures						
	Paid bills through end of month	\$	-			
	Voided Checks	\$	-			
		\$	-			
	Cleared Expenses (Including Prior Months)			\$	-	\$ -
Balance 11/30/2021						
	ACNB (.95%)					\$ 1,059,902.25
CAPITAL RESERVE INVESTMENTS						
	PSDLAF PSDMAX (.010%)	\$	552,154.98		\$	552,154.98
CAPITAL RESERVE TOTAL						\$ 1,612,057.23

Invoices presented for Board approval - Nov 2021

\$ -

STUDENT ACTIVITY FUNDS

Balance 11/30/2021						
	Elementaries	\$	4,359.54			
	Intermediate School	\$	9,071.64			
	Middle School	\$	3,326.06			
	High School	\$	93,414.67			
STUDENT ACTIVITY FUNDS-TOTAL						\$ 110,171.91

TREASURER'S REPORT FOR THE MONTH ENDING Nov 30, 2021

GENERAL FUND - CHECKING

<u>Balance 11/30/2021</u>	\$	28,966,748.42	\$	28,966,748.42
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Receipts

Total Receipts (as per attached)	\$	5,723,051.60		
Cleared Deposits (Including Prior Months)			\$ 5,723,051.60	\$ 5,723,051.60

Expenditures

Paid bills through end of month	\$	7,946,111.67		
Voided Checks	\$	603.39		
	\$	7,946,715.06		
Cleared Expenses (Including Prior Months)			\$ 8,681,754.61	\$ 8,681,754.61

Balance 12/31/2021

ACNB (.95%)			\$	26,008,045.41
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GENERAL FUND - INVESTMENTSBalance 12/31/2021

PLGIT Plus (.02%)	\$	1,738.63		
PSDLAF - Max (.01%)	\$	6,061,063.89		
PSDLAF - Full Flex Pool (.02%)	\$	3,001,023.32		
PSDLAF TOTAL	\$	9,062,087.21		
INVESTMENT TOTAL			\$ 9,063,825.84	\$ 9,063,825.84

GENERAL FUND - TOTAL

	\$	35,071,871.25
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NUTRITION SERVICES FUNDBalance 11/30/2021

	\$	650,198.86	\$	650,198.86
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Receipts

Total Receipts (as per attached)	\$	591,096.12		
Cleared Deposits (Including Prior Months)			\$ 683,723.88	\$ 683,723.88

Expenditures

Paid bills through end of month	\$	117,943.09		
Voided Checks	\$	518.83		
	\$	118,461.92		
Cleared Expenses (Including Prior Months)			\$ 723,899.84	\$ 723,899.84

Balance 12/30/2021

ACNB (.95%)			\$	610,022.90
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NUTRITION SERVICES FUND TOTAL

	\$	610,022.90
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CAPITAL RESERVE FUNDBalance 11/30/2021

	\$	1,059,902.25	\$	1,059,902.25
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Receipts

Total receipts	\$	-		
Interest			\$ 349.56	
Cleared Deposits (Including Prior Months)			\$ -	\$ 349.56

Expenditures

Paid bills through end of month	\$	24,884.76		
Voided Checks	\$	24,884.76		
	\$	44,763.20		
Cleared Expenses (Including Prior Months)			\$ 44,763.20	\$ 44,763.20

Balance 12/31/2021

ACNB (.95%)			\$	1,015,488.61
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CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.010%)	\$	552,157.46	\$	552,157.46
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CAPITAL RESERVE TOTAL

	\$	1,567,646.07
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Invoices presented for Board approval - Nov 2021

\$	-
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STUDENT ACTIVITY FUNDSBalance 12/31/2021

Elementaries	\$	5,007.15
Intermediate School	\$	8,448.36
Middle School	\$	3,404.77
High School	\$	99,602.95

STUDENT ACTIVITY FUNDS-TOTAL

\$	116,463.23
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable list, as presented.
- B. **2021-2022 YORK COUNTY SCHOOL OF TECHNOLOGY BUDGET** – Adoption of the Resolution to approve the proposed 2022-2023 York County School of Technology General Operating Budget not to exceed \$33,614,104.00 and agree to pay the District's prorated share of budgetary expenditures.
- C. **SERVICES FOR PARADISE TOWNSHIP SCHOOL REAL ESTATE TAX COLLECTION**
Approval to authorize and appoint York County and the York County Treasurer to collect Paradise Township school real estate taxes for the tax years beginning January 1, 2022, and ending December 31, 2023.
- D. **YORK COUNTY TAX CLAIM BUREAU ACCOUNTS** – Approval to turn the following listed delinquent Real Estate tax accounts over to the York County Tax Claim Bureau:

MUNICIPALITY	TAX YEAR	AMOUNT
Heidelberg Township	2021 – 2022	\$90,684.22
Jackson Township	2021 – 2022	\$188,182.79
Jackson Township	2020 – 2021	\$7,082.20
Jefferson Borough	2021 – 2022	\$18,100.15
New Salem Borough	2021 – 2022	\$41,811.18
North Codorus Township	2021 – 2022	\$262,543.24
North Codorus Township	2020 – 2021	\$5,759.40
Paradise Township	2021 – 2022	\$183,473.55
Paradise Township	2019 – 2020	\$812.98
Seven Valleys	2021 – 2022	\$24,784.57
Seven Valleys	2020 – 2021	\$15.29
Spring Grove Borough	2021 – 2022	\$42,256.42
Spring Grove Borough	2020 – 2021	\$472.67
Total		\$865,978.66

**BUILDINGS AND GROUNDS / FOR INFORMATION ONLY:****MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	12/10/2021	1	47
Paradise Elementary	12/15/2021	1	27
Spring Grove Elementary	12/13/2021	1	44
Spring Grove Area Intermediate School	12/09/2021	1	53
Spring Grove Area Middle School	12/02/2021	2	2
Spring Grove Area High School	12/21/2021	2	43



POLICY BOARD ACTIONS REQUESTED:

A. **FIRST READING** – Approval of a first reading for the following policies:

- 1) Policy No. 006, LOCAL BOARD PROCEDURES: Meetings – *revised*
- 2) Policy No. 113, PROGRAMS: Special Education – *revised*
- 3) Policy No. 113.3, PROGRAMS: Programs, Screenings and Evaluations for Students with Disabilities – *revised*
- 4) Policy No. 816, OPERATIONS: District Social Media – *new*

B. **DONATIONS** – Acknowledgment and/or acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) A monetary donation in the amount of \$100.00 from Mr. and Mrs. Thomas Kinard to support the District Weekend Backpack Program.
- 2) A monetary donation in the amount of \$100.00 from Jenny Zech to support the District Weekend Backpack Program.
- 3) A monetary donation in the amount of \$210.00 from Alan and Sandra King to support the District Weekend Backpack Program.
- 4) A donation of more than \$1,060.00 in gift cards from St. Paul's UCC Church in Stoverstown, PA to support the District Weekend Backpack Program.
- 5) A grant in the amount of \$1,465.00 from the PA Association of Rural and Small Schools to support the PA Odyssey of the Mind Middle School Team.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RETIREMENT RESIGNATIONS** – Approval of the following retirement resignations, with regret:
- 1) **Spring Grove Area School District Elementary Instructor** – Ms. Sharon Akers, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of retirement following 35 years of service to the School District.
 - 2) **Spring Grove Area Middle School Science Instructor** – Ms. Cathy Drapiewski, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of retirement following 31 years of service to the School District.
 - 3) **Spring Grove Area High School Social Studies Instructor** – Ms. Benae Hoffnagle, effective the last day before the first day of the 2022-2023 school year, for the purposes of retirement following 27 years of service to the School District.
 - 4) **Spring Grove Area Middle School Special Education Instructor** – Ms. Deborah Lentz, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of retirement following 21 years of service to the School District and 27 years in public education.
 - 5) **Spring Grove Area High School Family / Consumer Science Instructor** – Ms. Claire Shubert, effective the last day before the first day of the start of the 2022-2023 school year for the purposes of retirement following 20 years of service to the School District.
 - 6) **Spring Grove Area High School Science Instructor** – Ms. Pamela Kimber, effective December 1, 2022, for the purposes of retirement following 26 years of service to the School District.
- B. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area School District Special Education Instructor** – Ms. Amy Shaffer, effective the last day before the first day of the start of the 2022-2023 school year, for personal reasons, after 19 years of service to the School District and more than 27 years in public education.
 - 2) **Spring Grove Area Middle School Social Studies Instructor** – Ms. Susanne Adamchak, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of retirement after 23 years with the School District.
 - 3) **Spring Grove Area High School Full-Time Custodian (2nd Shift)** – Mr. Christian Kidd, effective January 6, 2022, to return to previous employer.
 - 4) **Varsity Head Football Coach** – Mr. Kyle Sprengle, effective January 6, 2022, for personal reasons.
- C. **UNCOMPENSATED LEAVE REQUEST** – Approval of the following request for uncompensated leave:
- 1) **Paradise Elementary School Instructional Assistant – Special Education** – Ms. Sierra Shaffer, effective approximately January 5, 2022, through approximately January 14, 2022.



- D. **ATHLETICS** – Approval of the following coaches for the 2021-2022 Spring Season, with compensation determined by the Coaches' Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Baseball - Varsity Assistant Coach	Joshua Fishel	\$ 2,984.00
Baseball - Varsity Assistant Coach	Nathan Wertz	\$ 3,156.00
Baseball - Varsity Head Coach	Kevin Stiffler	\$ 4,921.00
Boys Lacrosse - Varsity Assistant Coach	Hunter Sterner	\$ 2,909.00
Boys Lacrosse - Varsity Head Coach	Shay Stremmel	\$ 4,154.00
Boys Tennis - Varsity Head Coach	TBD	\$ 3,000.00
Boys Track and Field - Varsity Head Coach	Brian Campbell, Sr.	\$ 4,254.00
Boys Volleyball - Varsity Assistant Coach	TBD	\$ 2,909.00
Boys Volleyball - Varsity Head Coach	TBD	\$ 4,154.00
Girls Lacrosse - Varsity Assistant Coach	TBD	\$ 2,909.00
Girls Lacrosse - Varsity Head Coach	David Englar	\$ 5,254.00
Girls Track and Field - Varsity Head Coach	Eric Baumgardner	\$ 4,304.00
Girls Volleyball - Junior High Assistant Coach	Autumn Leese	\$ 2,493.00
Girls Volleyball - Junior High Head Coach	Elizabeth Zeigler	\$ 2,800.00
Softball - Varsity Assistant Coach	Abigail Hursh	\$ 2,909.00
Softball - Varsity Assistant Coach	TBD	\$ 2,909.00
Softball - Varsity Head Coach	TBD	\$ 4,154.00
Track and Field - Junior High Assistant Coach	Ashton Ball	\$ 2,493.00
Track and Field - Junior High Assistant Coach	Paxton Beck	\$ 2,493.00
Track and Field - Junior High Assistant Coach	Stephen Perago	\$ 3,050.00
Track and Field - Junior High Head Coach	Daniel Jones	\$ 2,800.00
Track and Field - Varsity Assistant Coach	Alexis Baublitz	\$ 2,909.00
Track and Field - Varsity Assistant Coach	Micah Leonard	\$ 2,909.00
Track and Field - Varsity Assistant Coach	Tony Jones	\$ 2,909.00
Track and Field - Varsity Assistant Coach	Kathleen Krall	\$ 3,111.00

- E. **STUDENT EMPLOYEES** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.25 per hour.

1) Lindsey Naylor, Student Instructional Assistant

- F. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals, pending receipt of updated clearances, for the 2021 – 2022 school year to work athletic events at the established event rate in the matrix:

1) Hailey Jackson
2) Stacy Kerr



G. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2021-2022 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers

1) Robin Saxon

H. **ACT 86 DAY TO DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitutes for a maximum of 20 days for the 2021-2022 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

1) Adam Leib

I. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitute for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) Leslie Aguilar Hernandez
- 2) Christian Kidd
- 3) Pam Ottey
- 4) Felicia Thomas

**PERSONNEL REPORT / FOR INFORMATION ONLY****FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Cynthia Cohen	New Salem	Reading	01/02/2022	Intermittent
Linda Miller	ESC	Pupil Services	02/02/2022	Intermittent through 02/23/2022
Arthur Godfrey	Maintenance	Maintenance	02/21/2022	Intermittent through 05/22/2022



CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 14 high school students to a rocket launch at the Maryland Delaware Rocketry Association in Price, MD, on February 12-13, 2022.
- B. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 14 high school students to a rocket launch at the Maryland Delaware Rocketry Association in Price, MD, on March 12-13, 2022.
- C. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and two volunteers to accompany approximately 24 high school students to a Team America Rocketry Challenge rocket launch in The Plains, VA, on April 2, 2022.
- D. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 10 high school students to a Battle of the Rockets Competition in Culpeper, VA, on April 7-11, 2022.
- E. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and two volunteers to accompany approximately 24 high school students to the Team America Rocketry Challenge (TARC) Nationals in The Plains, VA, on May 12-15, 2022.